

DEPART EXPRESS... quelques exemples de l'existant !

Express Check Out

Room Number

Dear Guest,

Tomorrow is your scheduled checkout date. If you have changed plans, please do contact the Front Desk.

Enclosed is your bill as of today. Tonight's room charge and any other late charges are not included.

Please review and call the Front Desk, if you have any question and if you wish to split the invoice please let us know now to save your time at check out.

Our check out time is 12 noon, Late Charges may apply

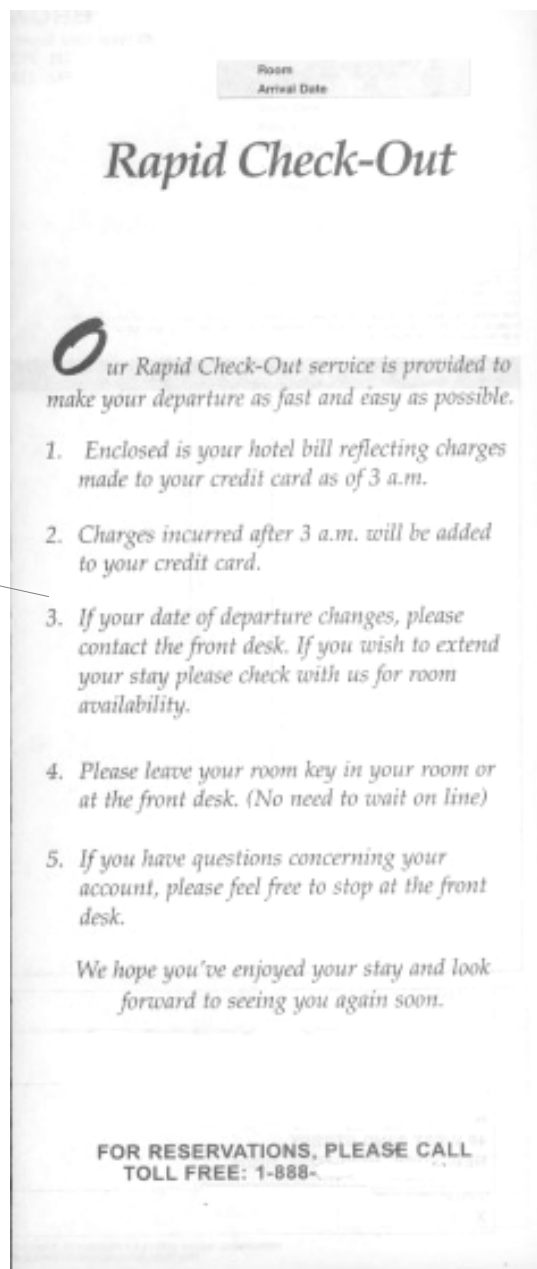
Thank you for your staying at ABC hotel

We look forward to serving you again, for reservation or information please email us:

hoteliertanji@gmail.com
www.hospitality-school.com

Enveloppe déposée
en chambre

Pochette contenant
la facture provisoire
donnée au client



Boîte de dépôt
des fiches départ express
en réception

EXPRESS CHECKOUT

Thank you for choosing to stay at our hotel.

Enclosed is a copy of your account for your perusal. Any charges incurred after this time will be added to your bill.

Should you wish to utilize our express checkout service, please fill in your details and simply leave this envelope and your room key at the front desk on your departure. A full receipt will be sent to your account address in the next mail.

Check here if you would like your account emailed to you

Email _____

Check here if you do not require a receipt

Name _____

Room No. _____

Account Address _____

I authorize for all costs incurred during my stay to be charged to my credit card

Card No. (not necessary if provide on check in)

□□□□ □□□□ □□□□ □□□□

Card Type: VISA MC Amex BC Diners JCB

Expiry Date □□ □□

Signature _____

We look forward to seeing you again.

Fiche remise
au client la veille
de son départ